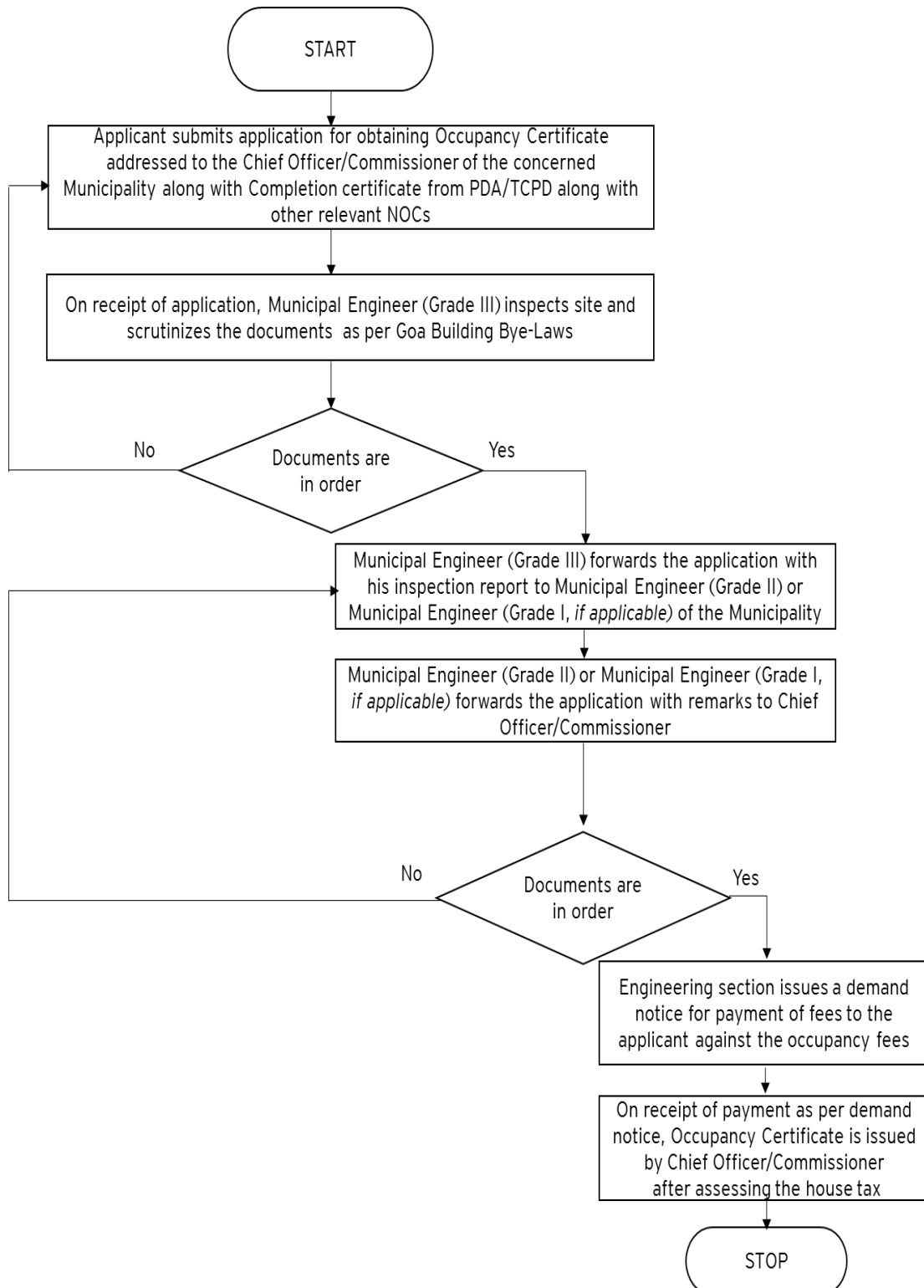


## Directorate of Municipal Administration (DMA), Goa

### 1. Procedure and Checklist for issue of occupancy certificate from concerned ULB

#### 1A - Flowchart: Inspection procedure for obtaining occupancy certificate from the concerned ULB



**1B - Documents required for issue of Occupancy Certificate**

1. Application (Appendix A6)
2. Original completion Certificate from PDA/TCPD
3. Original Completion Certificate from Architect (Appendix B6)
4. Revised plans incorporating deviations made during the execution (if applicable)
5. Structural Stability Certificate along with a full set of "as built" structural drawings for records (Appendix B5)
6. Final NOC issued by Health Department
7. Final NOC issued by Fire & Emergency Services incase of High Rise Building (if applicable)
8. Gift Deed of Road widening (if applicable)
9. NOC/Authorization from GSPCB, Panjim for STP (if applicable)